

Select or Change Your Child Care Provider

After submission, you can select/change providers and view your authorized child care providers on the **My Authorizations** tab.

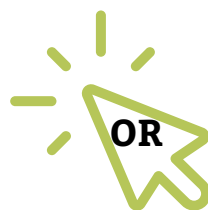
Step 1: Log In to Your Account



1. Go to childcare.mo.gov/s/parent-landing
2. Click the **Login as Parent** button in the top right corner of your screen
3. Enter your email address and password in the spaces provided
4. Click the **Log In** button
5. From the Dashboard, select **My Authorizations** from the navigation pane on the left side of your screen

Step 2: Select Providers

1. Under the Primary Provider heading, click **Select Provider**. You will be directed to the Select Provider window
2. Input the Provider Name, Address or DVN in the appropriate search field
3. Click **Search**
4. View the list of provider names
5. Under the Actions column, select the check box next to the Provider Name of your choosing
6. Click **Save**
7. The requested Provider Name will now appear in the Primary Provider section
8. Repeat Steps 2-6 to choose Secondary and Backup Providers



Step 2: Change Providers

1. Under the Primary Provider heading, click **Change Provider**. You will be directed to the Select Provider window
2. Input the Provider Name, Address or DVN in the appropriate search field
3. Click **Search**
4. View the list of provider names
5. Under the Actions column, select the check box next to the Provider Name of your choosing
6. Click **Save**
7. The requested Provider Name will now appear in the Primary Provider section
8. Repeat Steps 2-6 to change your Secondary and Backup Providers