



VolunTEEN Program

Dear VolunTEEN,

The Courtyard Early Learning Center VolunTEEN program enables teens to experience early childhood education and care in a safe, fun and clean classroom environment while instilling workplace values. This opportunity promotes personal and professional development of teenagers so that they become leaders in the community, child care and early childhood education.

We are seeking mature, responsible teens with an aptitude for leadership and learning. Applicants should enjoy working with children and should be interested in pursuing a career in education or other child-related fields. Courtyard VolunTEENs are given the opportunity to observe, assist and participate in daily activities related to the care and curriculum of early childhood learning, while helping to maintain a clean, safe learning environment.

We seek applicants who are:

- Self-motivated, friendly, and outgoing
- Like being around children
- Are interested learning and teaching
- May be considering a course of study in education, early childhood related fields, or business management

VolunTEEN applicants must:

- Be between the ages of 16 and 18 at the time of application
- Complete, in its entirety, the application packet
- Possess a valid Driver's License
- Be positive, enthusiastic and prepared to have fun

If Selected:

1. Pass a background check and Approval Process
2. Register with the Missouri Family Safety Care Website
3. Provide a copy of current driver's license

What is the time commitment required for VolunTEENs?

VolunTEENs sign up for hours that fit their schedule.

What are the next steps?

Fill out and submit a Courtyard Early Learning Center VolunTEEN Application.

- Please submit your application by mail to Courtyard Early Learning Center (Attn: Christa Luebbering, 1302 Creek Trail Drive, Jefferson City MO 65109) or hand-delivered to the Creek Trail Drive location, or 225 Oscar Drive, Jefferson City, MO 65101; or submit form via email to Christa@CourtyardEarlyLearningCenter.com.

Selection Process

- There are a limited number of positions, so applicants will be accepted based upon application date and background check approval, or when new positions become available. We hope that you will find the application and interview process valuable, even if you are not accepted.

Still have questions?

Contact us at (573) 659-7550, or email Christa@CourtyardEarlyLearningCenter.com.